

## GLOSSARY OF HIV-RELATED SERVICE CATEGORIES

Grantees should refer to the official Program Policy Notices 97- 01, 97-02, 97-03, 97-04, supplement to 97- 02 issued 2/1/98, 98-01, 98-02, 99-01 and 99-02 issued by HAB and DSS for specific implementation guidance on HIV- related service categories.

*\*Note: Changes from the previous year are shown in italics.*

1. **Ambulatory/Outpatient Medical Care:** Provision of professional diagnostic and therapeutic services rendered by a physician, physician's assistant, clinical nurse specialist or nurse practitioner in an outpatient, community-based and/or office-based setting. This includes diagnostic testing, early intervention and risk assessment, preventive care and screening, practitioner examination, medical history taking, diagnosis and treatment of common physical and mental conditions, prescribing and managing medication therapy, care of minor injuries, education and counseling on health and nutritional issues, minor surgery and assisting at surgery, well-baby care, continuing care and management of chronic conditions, and referral to and provision of specialty care.
2. **Case Management:** A range of client-centered services that link clients with health care, psychosocial and other services to insure timely, coordinated access to medically appropriate levels of health and support services, continuity of care, on-going assessment of the client's and other family members' needs and personal support systems, and inpatient case management services that prevent unnecessary hospitalization or that expedite discharge, as medically appropriate, from inpatient facilities. Key activities include: initial comprehensive assessment of the client's needs and personal support systems; development of a comprehensive, individualized service plan; coordination of the services required to implement the plan; client monitoring to assess the efficacy of the plan; and periodic re-evaluation and revision of the plan as necessary over the life of the client. May include client-specific advocacy and/or review of utilization of services.
3. **Dental Care:** Diagnostic, prophylactic and therapeutic services rendered by dentists, dental hygienists and similar professional practitioners.
4. **Drug Reimbursement Program:** On-going service/program to pay for approved pharmaceuticals/medications for low income individuals with HIV disease, who have limited or no coverage from private insurance or Medicaid. Sub-categories of this service category include:
  - a. State AIDS Drug Assistance Program (ADAP): Title II CARE Act-funded and State administered program, or
  - b. Consortia Drug Reimbursement Program: A program established, operated and funded by a consortium to expand the number of covered medications available to low-income patients and/or to broaden eligibility beyond that established by a State-operated Title II ADAP or other State-funded Drug Reimbursement Program.
5. **Health Insurance:** A program of financial assistance for eligible individuals with HIV disease to maintain health insurance or receive medical benefits under a health insurance program, including risk pools.

6. **Home Health Care:** Therapeutic, nursing, supportive and/or compensatory health services provided by a licensed/certified home health agency in a home/residential setting in accordance with a written, individualized plan of care established by a case management team that includes appropriate health care professionals. Component services are defined separately below:
  - a. Durable medical equipment;
  - b. Homemaker or home health aide services and personal care services furnished in the home of the individual;
  - c. Day treatment or other partial hospitalization services;
  - d. Home intravenous and aerosolized drug therapy, including prescription drugs administered as part of such therapy;
  - e. Routine diagnostic testing administered in the home of the individual; and
  - f. Appropriate mental health, developmental, and rehabilitation services.Home- and community-based care does not include inpatient hospital services or nursing home and other long term care facilities.
7. **Hospice Care:**
  - a. Home-Based Hospice Care: Nursing care, counseling, physician services, and palliative therapeutics provided by a hospice program to patients in the terminal stages of illness in their home setting.
  - b. Residential Hospice Care: Room, board, nursing care, counseling, physician services, and palliative therapeutics provided to patients in the terminal stages of illness in a residential setting, including a non-acute care section of a hospital that has been designated and staffed to provide hospice services for terminal patients.
8. **Mental Health Therapy/Counseling:** Psychological and psychiatric treatment and counseling services, including individual and group counseling, provided by a mental health professional licensed or authorized within the State, including psychiatrists, psychologists, clinical nurse specialists, social workers, and counselors.
9. **Nutritional Services:** Provision of direct therapeutic nutritional supplements. Nutrition education and/or counseling should be reported as a part of, or sub-category of, "Counseling/Other."
10. **Rehabilitation Care:** Services provided by a licensed or authorized professional in accordance with an individualized plan of care which is intended to improve or maintain a client's quality of life and optimal capacity for self-care. This definition includes physical therapy, speech pathology, and low-vision training services.
11. **Substance Abuse Treatment/Counseling:** Provision of treatment and/or counseling to address substance abuse (including alcohol) problems, provided in an outpatient or residential health service setting.
12. **Other Services:** Services of a treatment nature, not included in the list above, such as complementary therapies.
13. **Support Services:**
  - a. Adoption/Foster Care Assistance: Assistance in placing children whose age is less than

- 20 because their parents are unable to care for them due to HIV-related illness or death, in temporary (foster care) or permanent (adoption) homes.
- b. Buddy/Companion Services: Activities provided by volunteers/peers to assist the client in performing household or personal tasks, and providing mental and social support to combat the negative effects of loneliness and isolation.
  - c. Client Advocacy: Assessment of individual need, provision of advice and assistance obtaining medical, social, community, legal, financial and other needed services. Advocacy does not involve coordination and follow-up on medical treatments.
  - d. Counseling (Other): Individual and/or group counseling services other than mental health counseling, which is provided to clients, family and/or friends by non-licensed counselors. May include psycho-social providers, peer counseling/support group services, care giver support/ bereavement counseling, drop-in counseling, benefits counseling, and/or nutritional counseling.
  - e. Day or Respite Care: Home- or community-based non-medical assistance designed to relieve the primary care giver responsible for providing day-to-day care of client or client's child.
  - f. Direct Emergency Financial Assistance: Provision of short-term payments for transportation, food, housing (to include essential utilities) agencies, or medication assistance, which planning councils, Title II grantees, and consortia may allocate and which must be carefully monitored to assure limited amounts, limited use, and for limited periods of time.
  - g. Food Bank/Home Delivered Meals/Nutritional Supplements: Provision of actual food or meals, or direct therapeutic nutritional/supplemental food services. Not nutritional education and counseling which is reported under the category, "Counseling... Other".
  - h. Health Education/Risk Reduction: (1) Provision of information including information dissemination about medical and psycho/social support services and counseling or (2) preparation/distribution of materials in the context of medical and psycho/social support services to educate clients with HIV about methods to reduce the spread of HIV.
  - i. *Housing Assistance: This is limited to short-term or emergency financial assistance to support temporary and/or transitional housing to enable the individual or family to gain and/maintain medical care. Use of Titles I, II and IV funds for short term or emergency housing must be linked to medical and/or supportive services or be certified as essential to a client's ability to gain or maintain access to HIV-related medical care or treatment.*
  - j. Outreach: Programs which have as their principal purpose identifying people with HIV disease so that they may become aware of and may be enrolled in care and treatment services, not HIV counseling and testing nor HIV prevention education. Outreach programs must be planned and delivered in coordination with local HIV prevention outreach programs to avoid duplication of effort, be targeted to populations known through local epidemiologic data to be at disproportionate risk for HIV infection, be conducted at times and in places where there is a high probability that HIV-infected individuals will be reached, and be designed with quantified program reporting which will accommodate local effectiveness evaluation.
  - k. Permanency Planning: Includes the provision of social service counseling or legal counsel regarding (1) the drafting of wills or delegating powers of attorney, and (2) preparation for custody options for legal dependents including standby guardianship, joint custody, or adoption.
  - l. Referral: The act of directing a person to a service in person or through telephone,

written, or other type of communication. Referral may be made formally from one clinical provider to another, within a case management system by professional case managers, or informally through support staff. Referral should be reported as a part of, or sub-category of, "Counseling/Other."

- m. Transportation: Conveyance services provided to a client in order to access health care or psycho-social support services. May be provided routinely or on an emergency basis.
  - n. Other Support Services: Direct support services not listed above, such as translation or interpretation services.
14. **Other State Priorities:** Non-direct services or programs, or non-administrative activities which have been determined to be a priority by the State for effective implementation of Title II-funded programs/services. Examples include activities such as, volunteer training and coordination, capacity-building activities to improve the capacity of community-based and/or minority providers to deliver services to clients with HIV infection, quality assurance, and continuous quality improvement.